

IISER Pune Campus, Dr. Homi Bhabha Road, Pashan, Pune – 411008
www.quantech.org.in

**ADVT NO: 01/2026
(APPLY ON OR BEFORE MAY 20, 2026)**

I-HUB Quantum Technology Foundation (I-HUB QTF) is a Section 8 company, established with an objective to set up a Technology Innovation Hub (TIH) in the Technology vertical 'Quantum Technologies (QT)' under National Mission on Interdisciplinary Cyber Physical Systems (NM-ICPS) funded by Dept. of Science & Technology (DST). I-HUB QTF is hosted at IISER Pune Campus.

Online applications are invited from Indian nationals having excellent academic record and relevant work experience for the following position, purely on temporary and contractual basis:

Name of the Post	Accounts Assistant
No. of posts	1 (ONE)
Annual consolidated emoluments	INR 3.6 – 4.80 LACS
Name of Company	I-Hub Quantum Technology Foundation (Section 8 –Not for Profit Company)
Minimum Educational Qualifications and Experience	Bachelor's degree in Commerce with minimum 55% marks/ equivalent grade from a recognized University
Preference	Candidates who have cleared ICAI/ICMAI/CS Inter, MBA Finance, M.Com.
Job Requirements	<ul style="list-style-type: none"> • Minimum one year of experience in handling day-to-day financial transactions/activities of the Accounts department, hands-on experience in using the tally package, MS Office. • Statutory compliance. • Handle and maintain all records related to finance, purchase, administration, and Liasoning with various authorities, etc
Tenure of the appointment	Initially for a period of one year which may be extended subject to continuation of the project and satisfactory performance of the incumbent.
Age	Not more than 40 years as on closing date of advertisement.

HOW TO APPLY:

1. Interested candidates should send their application with their detailed CV (In a Single PDF) by email addressed to **jobs@quantech.org.in** on or before 20th May 2026. Please mention "Application for the post of (Name of Post)" in the subject-line of the email.
2. Names, Addresses, email and phone numbers of 3 referees who are acquainted with the work of the applicant should be provided.
3. The shortlisted candidates will be informed by e-mail only. Therefore, please mention active Mobile Number and Email ID in the email.
4. Recent passport size photograph and photocopies of relevant certificates and other testimonials in support of age, qualification, and experience etc. will be collected and verified at an appropriate stage.

General Information / details about the post

1. Appointment is purely temporary and will terminate automatically without any notice or compensation.
2. The appointed person shall have no claim of appointment/absorption in I-HUB QTF/Funding Agency.
3. The appointment of the applicant will be governed by the terms and conditions of the I-HUB QTF.
4. The qualification prescribed should have been obtained from recognized Universities/Institutions.
5. The prescribed educational qualifications & experience are the bare minimum and mere possession of same does not entitle candidates to be considered for the selection process. Where number of applications received in response to this advertisement is large, it may not be convenient or possible to carry out the selection process for all the candidates. Based on the recommendations of the Screening Committee, the number of candidates to be called for the selection process may be restricted to a reasonable limit after taking into consideration qualification/s and experience/s over and above the minimum prescribed in the advertisement. Therefore, it will be in the interest of the candidates, to mention all the qualifications and experience in the relevant field at the time of applying.
6. Relaxation in requirement of qualification and/or experience may be considered in case of exceptionally meritorious applicants with the prior approval of the competent authority.
7. No interim enquiries / correspondence / communication of any sort will be entertained on the matter.
8. Canvassing in any form and / or bringing any influence, political, or otherwise, will be treated as a disqualification for the post applied for.

**Chief Executive Officer
I-HUB QTF**

Advt. No.01/2026/I-HUB QTF/Rect. Date: 04.05.2026